

Luxembourg, 27th January 2025



CAAP Project 2024 - 2025

Dear pupils,
Dear parents,

Following the communication of 9th December 2024 on the new educational initiative introduced into the European Schools system, here is the information concerning the Citizenship Actions for All Programme (CAAP).

The main aim of the CAAP is to encourage pupils to support their local community through acts of service and participation in a range of concrete activities. Through this programme pupils will engage in activities such as volunteering in local community groups, supporting the work of local charities, engaging in environmental work, or assisting with groups to support children and adults with special educational needs and/or physical disabilities. Young people will be encouraged to use their initiative to identify other possible areas for involvement in their local communities.

This programme is aimed at S5 pupils, but s6 students who have already started a CAAP placement this school year will be allowed to complete it.

We encourage your child to take part in both programmes (WEX and CAAP) as these initiatives aim to strengthen pupils' social and professional skills.

The CAAP will take place for a minimum of 10 hours of volunteer service distributed over a minimum of two weeks, and a maximum of 40 hours. CAAP can also take place over a 10-week period (one hour per week) or other diverse distributions. The CAAP placements can be done throughout the school year and also during the school holidays. Placements should be scheduled exclusively outside of regular school hours to ensure minimal disruption and avoid any absences for pupils.

Pupils are encouraged to look for a placement to carry out volunteer work in their communes and/or in the various charities and associations spread across the country. Although the CAAP should be organised within Luxembourg, it is possible to do volunteer service in a European or international context, if duly justified.

Upon completion of their CAAP placement, pupils will fill in a Reflection Sheet which is transmitted to the CAAP Coordinator along with the CAAP Record Sheet.

Pupils and their parents undertake not to receive any remuneration for the CAAP, as it is part of the school curriculum. In charities and associations approved by the school, school insurance covers pupils for the entire period of the programme.

Important steps:

Finding a placement for volunteer service	Students look for and contact charities, communes, associations in order to find a suitable volunteer service placement for a minimum of 10 hours.
CAAP Convention	Once the placement is found, a convention is signed by all parties: the student and/or the parents, the contact person where the student will carry out the placement and the school/CAAP Coordinator. This convention, once approved, informs the school about the conditions of the placement and makes sure students are covered by the school insurance.
Any time from September to July	The students carry out their placement and keep a record of the hours done (a minimum of 10 and a maximum of 40). The Coordinator may contact the responsible person in the charity, commune or association to get feedback about the student's performance and engagement.
Once the placement is concluded	The student gives the Record Sheet and the Reflection Sheet to the CAAP Coordinator, ideally within 2 weeks of the completion of the placement.
Beginning of the next school year	Delivery of the CAAP certificate.

The organisation of the project is based on collaboration between teachers, educational advisors and the CAAP Coordinator under my responsibility as Deputy Director.

All details concerning the CAAP will soon be available on our website, www.euroschool.lu. If you have any questions, please contact Ms RAMOS at LIST-LUX-CAAP@eursc.eu.

In order to answer all your questions, an online meeting will be organised very shortly.

Best regards,



Caroll Lemarié
Deputy Director