

# 6<sup>TH</sup> YEAR STUDY TRIPS 2024/25

(CORE WEEK – 5 /10 May)

### **S6** STUDY TRIPS INFORMATION FORM

### **EUROPEAN SCHOOL LUX I**

Your partner and you must make the same choice. We will try our best, but you have no guarantee to be on the same trip as your partner.

**Check** I **TWO of the proposed study trips**. You have to give **ONE trip you would like** and **ONE you do not want**, however we can't guarantee it, you can end up in any of these destinations. If you do not complete the Forms on time, your choice is invalid and you will be assigned to any trip.

If you cannot participate in a study trip abroad, check 🗹 Luxembourg, but no other trips!

If you do a second S6 and you don't want to participate in a study trip, check 🗹 None, but no other trips!

All students will be assigned to the trips to make sure that there is a balance of section and gender and to keep the partners together as far as possible.

The on-line choice form and the attribution to the study trips are binding. Later changes and swaps between the trips are possible: between two groups of partners (per pair) if they all agree, for 2 weeks after registering for Forms. (the coordinator will not accept any changes outside this framework)

If there are any constraints, why you cannot participate in a specific trip attach an explanatory parents' email to the 6<sup>th</sup> year trip coordinator Christine PETIT (T005) **before 15th of November** 

Short outlines of the trips are available on the Website of the school: <u>www.euroschool.lu</u>.

#### Please check the final updated travel dates!

	Study Trips 2025	
1	Sicily	S6SIC
2	Crete	S6CRC
3	Bulgarie	S6BUL
4	Spain ( Barcelona)	S6ESB
5	Spain (Sevilla)	S6ESS
6	Portugal	S6POR
7	Tenerife	S6EST
8	Ireland	S6IRE
9	Pays- Basque (France/Spain)	S6FRS
	Lxembourg	S6LUX
	None	

Please fill in the <u>ON-LINE Choice form</u> and <u>ON-LINE Parental Authorization</u> form by (14.11.2024) (23:59h)



## FAQs and Rules 6<sup>TH</sup> YEAR STUDY TRIPS in MAY 2025

SCHOLAEUROPAEA	
What is the concept of the 6 <sup>th</sup> year trips at Lux I about?	The 6 <sup>th</sup> year trips at Lux I are clearly designed as <b>study trips</b> to offer a special experience to the student by enabling them to meet other students (from other sections and language groups), to get to know another culture and learn about the host country of the trip. Students shall also learn to <b>take over responsibility</b> for their trip by being integrated before, during and after the trip. <b>Auto-evaluation</b> plays another important pedagogical role during and after the trips. All trips offer valuable experiences to the students with a mix of activities from a broad range (social, environmental, scientific, economic, educational, cultural and active). Part of the experience is also to make new experiences regarding transport, accommodation, and food (local food, self-catering). <b>Students can swap between the trips</b> after they have been attributed to one of the trips, only between pairs, for 2 weeks following publication of the lists. This way the mix of sections can be insured in the best way.
Which destinations are offered this school year?	Six 6 <sup>th</sup> year trip abroad destinations are offered in May 2025 The Luxembourg trip is for the pupils who don't want to go abroad. <b>ALL trips have to take place</b> for 284 students currently enrolled in S6.
How much are the trips?	The price is <b>980€</b> for each of the trips abroad. The price is <b>unknown for the moment</b> for the Luxembourg trip (depending on number of students) You will have to make a transfer according to the invoice sent to you by the accountancy department.
Is there financial support if I can't afford to go?	Financial problems should not stop your child from participating in the trip. All questions are treated confidentially. The Luxembourg 1 Parents' Association (APEEEL1) aims to help families who are in need of assistance towards the payment of school trip expenses. To this end, APEEEL1 has its own social fund, separate from that of the school. https://www.apeeel1.lu/social-fund/ An award is not guaranteed, but APEEEL1 will make every effort towards helping those families genuinely in need of assistance. To be eligible for an award, a family must be a member of the Parents' Association (if they are not yet a member, the €50 annual membership fee will be deducted from the amount awarded). Families should be aware that they will be asked to supply relevant documentation in support of their claim. This will be treated in the strictest confidence. The social fund will not be able to cover 100% of the school trip expenses. The Social Fund Working Group determines the amount of each individual subsidy using a set of internal guidelines and taking into account the other applications received and the overall budgetary availability. The internal guidelines provide for a decreasing contribution of APEEEL1 with increasing income. Other relevant factors include household composition, single parent, activity status (e.g. unemployment, part-time work etc.) and tuition fees. The decision on whether or not to grant an award is notified in writing to the family or legal representative of the pupil. The amount of the aid, or the reason for rejection, will be specified. The form below should be completed, signed and sent to <u>office@apeeel1.lu</u> at the latest two weeks before the deadline for payment of the school trip fees. Social fund application form
When are the trips taking place?	The core travelling week is <b>5 to 10<sup>th</sup> of May</b> . Trips can start as early as Saturday the 3rd. The latest return will be Saturday 10 of May. Departure and return dates of the trip may vary due to different means of transport.

What if I fall sick before the trip and can't go? Is there a refund policy?	We have cancellation insurance which only covers cases of illness justified by a medical certificate and provided that the illness was not known before the trip was booked and that the file is accepted by the insurance company. See the last point for more explanation.	
What if a student withdraws from the trip?		
What if something happens to my luggage on the trip, e.g. the airline loses my suitcase?	In all matters relating to flights (delays, cancelled flights, loss of baggage, etc.), the airline is always and exclusively responsible. This is a rule of international air law. According to the Travel agency insurance policy (Emile Weber)	
What if there is a strike or disturbance on the itinerary?	The agency will help us with the formalities in these cases, and our ticketing department always tries to find solutions in the event of a cancelled or delayed flight or other situation where the airline is not very reactive, overwhelmed, etc According to the Travel agency insurance policy (Emile Weber)	
European regulation cancellation or delay	In the event of flight cancellation or delay, in accordance with regulation (EC) no. 261/2004 of February 11, 2004 establishing common rules on compensation and assistance to passengers in the event of denied boarding and of cancellation or long delay of flights, the carrier is required to respect the rights of passengers arising from this regulation. The names of the air carriers will be communicated to you by the teacher when the trip is organized. In the event of a request in this context, please contact the airline(s) concerned directly. Below are links to passenger rights on the European Union website: FR : https://europa.eu/youreurope/citizens/travel/passenger-rights/air/index_fr.htm EN : https://europa.eu/youreurope/citizens/travel/passenger-rights/air/index_en.htm	
Can a trip be cancelled?	DE : https://europa.eu/youreurope/citizens/travel/passenger-rights/air/index_de.htm All trips and their program as organized by the teachers are approved by the school's management. School trips are mandatory because they are part of the pupils' curriculum. Nevertheless, the management is entitled to exclude a pupil for bad behaviour and for safety reasons. The school reserves the right to cancel, even at the last moment, a planned trip/excursion. This decision may be taken directly by the Director, if he considers that safety or health conditions are not met and/or in accordance with the directives of the European Schools and/or national governmental bodies See the last point for more explanation.	
Which forms do I need to fill in/hand in (and when)?	<ol> <li>The ON-LINE choice form and</li> <li>The ON-LINE Parental Authorization form have to be filled until Friday 1<sup>st</sup> of November</li> <li>A copy of a valid passport or ID-card (valid minimum until the end of the trip) must be confirmed. This information from the passport/ID is needed for flight bookings and to prepare other documents for the trips. Anyhow, the students need to bring their passport/ID on the trip - a copy is not sufficient.</li> </ol>	
What if I have a medical condition or another constraint that limits my participation in one of the trips?	If there are any constraints, why you cannot participate in a specific trip attach an explanatory parents' letter/email to the 6 <sup>th</sup> year trips coordinator Christine PETIT (T005) : until 15th of November After the attribution to the trips, changes, also due to medical conditions, are NOT possible any more. If you have a medical certificate, part of the sum already paid to the service provider (e.g. plane tickets) may not be reimbursed.	

What do I do if I don't want to go on a trip?	The trip is not optional – you cannot <b>not</b> go except if you do a second S6. If you don't want to go abroad, you choose the trip of Luxembourg.	
What do I do during the trips week if I do a second S6 and do not participate to a trip?	You will follow a special schedule that is provided for you and attend school.	
What do I do if I have questions concerning the trips?	First read this FAQs pages. If any general questions remain, get in touch with 6 <sup>th</sup> year trips coordinator Petit Christine christine.petit@teacher.eursc.eu	
	For specific questions about individual trips, read the documents published on the school website and contact <b>responsible teacher</b> .	
	You have to attend the <b>preparation meetings (November)</b> where you will meet with the teachers and other participants of your trip to start preparing it. <b>The participation in these meetings is</b> <b>compulsory.</b> All questions about the trips should be answered there. It is crucial that you pass on important information from these meetings to your parents.	
Can I choose on which trip I will go?	You can choose TWO out of the trips offered, however we can't guarantee your preference. You will be assigned to one of the 9 trips If you cannot participate in a trip abroad, check only Luxembourg, no other trips!	
Can I choose a partner?	Yes, you must choose ONE partner. Groups of three are not possible. You don't have to choose a partner though. Not three people, just two (per pair) And choose the same destinations	
How are the students chosen for the trips?	The main aim is to have trips that are well-balanced in terms of gender and language sections. Also the minimum and maximum numbers of participants per trips have to be respected (almost 30/35). You may note down a partner of your choice, but you have no guarantee to be put in the same trip as your requested partner, although this is usually possible.	
How do I find out which trip I am on?	Once the lists are finalized, they will be published by Announcement in SMS	
Payment/reimbursement policy for school trips	By enrolling (*) their child on a school trip, the parents of the pupil - irrevocably undertake to pay the School the full cost of the trip (whether this is a fixed price or based on an estimated budget) in accordance with the payment schedule communicated by the School prior to the pupil's enrolment for the trip in question; - agree to the provisions set out below relating to the possible reimbursement of part of the price of the trip.	
	(*) Enrolment is understood here as the formal written enrolment of the student for a school trip and not as a simple expression of interest, for example following a "survey" organised by a teacher at the School.	
	a) If the student withdraws for duly established reasons, the School will reimburse any expenses not already incurred in connection with the trip and any expenses incurred but for which it still has the possibility of being reimbursed. In this case, the refund will be made after deduction of any cancellation costs incurred by the School. In the case of withdrawal for medical reasons, a medical certificate must be submitted to the School. In all cases, reimbursement will only be made once the final statement of costs relating to the trip has been drawn up by the School.	
	b) In the event of the exclusion of a pupil before or during a trip, the School will not reimburse any travel-related expenses whatsoever. In addition, the pupil's parents undertake to reimburse the School	

for any additional costs that may be necessary to ensure the prompt repatriation of the pupil him/herself, as well as any costs relating to any member of School staff who may be required to accompany the pupil (for all or part of the journey) during the repatriation (taxi fares, air fares, accommodation, etc.).
c) If a school trip generates an excess of :
<ul> <li>≥10% of the price invoiced to parents (for example, if the school trip costs €460/pupil, any amount ≥ €46) or</li> <li>a total amount of €50/pupil (for example, if the school trip costs €700/pupil, any amount ≥ €50), this amount is refunded to the pupils/parents.</li> <li>If the surplus is less than the threshold defined above, the money is paid into the school's social fund (mutual aid fund).</li> </ul>
This approach takes into account the administrative burden associated with any reimbursements and the need for the School to cover any deficits associated with school trips (unforeseen costs, cases of force majeure, emergency repatriations, etc.).
In order to guarantee the health and safety of pupils and accompanying persons, in the event of force majeure (epidemic, pandemic, environmental event, force of nature, act of a third party, fait du prince), fortuitous event, and/or reasons relating to safety and/or health or any event that could compromise the smooth running of a trip/excursion (whether compulsory or optional), the Director reserves the right to cancel a planned trip/excursion, even at the last minute. This decision may be taken directly by the Director, if he/she considers that safety or health conditions would not be met and/or in accordance with the directives of the decision-making bodies of the European Schools and/or national government bodies.
In such cases, and without any obligation on the part of the School to consult parents, the School will make as many representations as possible to the various service providers in order to try to reduce the financial impact of such cancellations, without being able to guarantee the result.
In accordance with the directives of the Board of Governors, the balance of the costs relating to the cancellation of the trip/excursion will not be covered by the School and will remain the responsibility of the parents. The final invoice will be drawn up by the School and communicated to parents at a later date.
In the event of a total or partial refund of the balance of the costs relating to the cancellation of the trip/excursion by the service providers, the refund to the parents will only be made once the final statement of costs relating to the trip/excursion has been drawn up by the School.
Changes can only be made between journeys in pairs and with the consent of all those involved. You must inform the PETIT Christine coordinator of any changes up to two weeks after publication of the lists.
If you have serious and justified constraints regarding your attribution to any of the trips, you have to inform the 6 <sup>th</sup> year trips Christine PETIT <b>before 15th of November</b> .
A meeting will be organised for each travel group with the teachers concerned.
<u>The following documents must be provided</u> - authorisation to leave the country - signed trip regulations (parents and students) - a medical file - copy of passport <b>or</b> ID
Please see <u>Memorandum parents (euroschool.lu)</u> section VII